How to Register Digital Signature Certificate on New Income Tax Portal

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Before login to the new **Income Tax Portal** for registering your DSC, first follow below-mentioned steps:

1. Download emBridge by clicking on tab DSC management utility under Downloads menu from Income Tax Website.
2. Run that file and install emBridge.
3. Run emBridge as administrator by right-clicking on the icon and then click on the Refresh tab once to check for any update. If any update available, download the latest version by clicking on the Update button.
4. Open another tab on your internet browser and then type this URL: https://localhost.emudhra.com:26769 and press enter key. Click on proceed advance tab — it will show an error message or you can get a message as "the page can't be displayed" — close the window.
5. Now login to Income Tax Portal and register your DSC.

Important Note on Register Digital Signature Certificate

Both DSC and Aadhaar OTP options are available for verifying TDS statements or any other form upload.

For Registering DSC, the process has changed. DSC has to be registered ONLY by the Pr. Contact person/Auth signatory in his PAN login (i.e. Digital Signature registration option is available to Individual Users only. The authorized signatory has to log in to his Personal E-Filing account & register DSC and after that, he can sign all the forms/statements for which

he is added as Pr. Contact or Auth. Signatory by the Company/TAN/Firm/AOP etc.). There is no option to direct register the DSC again under TAN or Company/Firm login etc.

Please ensure to update the Embridge DSC utility. If DSC is registered (against PAN login), proceed straight to submit the forms/statements.

Manual on Register Digital Signature Certificate

1. Overview

The **Register Digital Signature Certificate (DSC)** service is available to all registered **Individual** users of the e-Filing portal. This service enables registered users to perform the following:

- Register DSC
- Re-Register when registered DSC has expired
- Re-Register when registered DSC has not expired
- Register DSC of Principal Contact

All users who wish to use DSC are required to re-register their DSC on the new portal using 'Register DSC' service. The DSC registered on the previous e-filing portal will not be migrated to the new portal due to security and technical reasons.

2. Prerequisites for availing of this service

- Registered user of the e-Filing portal with valid user ID and password
- Downloaded and installed the emBridge utility (the utility can also be downloaded and installed while registering DSC)
- The USB token procured from a Certifying Authority Provider should be plugged into the computer
- DSC USB token should be Class 2 or Class 3 Certificate
- DSC to be registered should be active and not expired

- DSC should not be revoked

3. Step-by-Step Guide

- Log in to the e-Filing portal using your user ID and password.
- Go to the **My Profile** page from the **Dashboard**.
- Click **Register DSC** on the left side of the screen.
- Check the PAN mentioned on the screen and Select **I have downloaded and installed emBridge utility** and click **Continue.**
- Select the **Provider** and **Certificate**. Enter **Provider Password**. Click **Sign**. (if Provider name is not appearing in the Drop down, Open another tab on your internet browser and then type this URL: https://localhost.emudhra.com:26769 and press enter key. Click on proceed advance tab – it will show an error message or you can get a message as "the page can't be displayed")
- On successful validation, a success message will be displayed with the option to go to the Dashboard.